Sessions Methodology

The Working Sessions aim to present the key features that enable a successful implementation of a policy, program or project hereinafter designated as Initiative, to take the best advantage of using technologies in learning and education based on the Sustainable@EDU Policy Framework Architecture and the SUSTAINABLE EDUCATION CONCEPT.

Therefore, these Sessions were developed with a particular emphasis on the importance of a collaborative and coherent dialogue among the various levels (political, administrative and external) and how crucial is promoting solid cross-sectoral Policies, Programs and Budgets, in order to develop an efficient Initiative.

The Framework that sustains these sessions also contemplates the relevance of the partnerships models, such as, Public Private Partnerships, Government Programs and the participation of international entities and companies and the design of an efficient program management which can be understood as how to translate ideas into actions.

In this context, the methodology developed for these Sessions is based on three interrelated moments:

- The first moment is dedicated to presenting the theme and context of the Session;
- After the initial presentation, the groups have the opportunity to debate the theme and the key points of the Session. This is also a moment for the group to debate key ideas and share experiences and challenges of their own countries;
- Finally, a spokesperson of each group will present the group debate conclusions to the other groups.
In sum, the aim of these **Sessions** is to acknowledge the key elements of the life cycle of a successful implementation of an **Initiative**. The **Sessions** were designed with a particular focus on essential elements, such as, the leadership, collaboration, partnerships, legal framework, financing and evaluation.
Session 1: Leadership and vision

- Presentation
- Group activity: priorities/actions/challenges
- Discussion

Name: ________________________________ Country: ________________
E-mail: ______________________________ Phone Number: ________________

Discussion Topics

1. Global and regional reference documents to support a strategic vision:
   Note: Identify documents to support a strategic vision.

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<th>Identification</th>
<th>Justification</th>
<th>Challenges</th>
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2 • Identify main stakeholders:
Note: Political level, administrative level and external level.
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### 3. Identify important Frameworks and case studies to develop a vision:

Note: UNESCO; e.g.: Portuguese Case; Kenya Case.

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### 4. General Deployment Model:

Note: Acknowledge and understand the concept of “ICT Classrooms”, “one-to-one” and “personalized learning”.

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Session 2: Coordination and coherence – collaboration to ensure implementation in line with sectoral strategies
• Presentation
• Group activity: priorities/actions/challenges
• Discussion

Name: ____________________________________________ Country: __________
E-mail: ___________________________________________ Phone Number: __________

Discussion Topics

1 • National strategic reference documents:
   Note: National Policies.
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2 • Dialogue structures:
   Note: Political level, administrative level and external level
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3 Cross-sectoral Policies, Programs and Budgets:
Note: UNESCO; e.g.: Portuguese Case; Kenya Case.

4 Training
Note: Acknowledge and understand the importance of training key elements in the implementation of national initiatives.
Session 3: Partnership models

• Presentation
• Group activity: priorities/actions/challenges
• Discussion

Name: ____________________________ Country: ______________
E-mail: ___________________________ Phone Number: ____________

Discussion Topics

1 • Strategic collaborations
   Note: Identify the main features and challenges of a strategic collaboration.
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2 • Public Private Partnerships (PPP):
   Note: Identify the main features and challenges of a PPP.
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3 • Governments Programmes:
Note: Identify the main features of implementing an Initiative within a Government Programme.

4 • Participation of International Entities and Companies:
Note: Identify the benefits of an international collaboration.

5 • Legal Frameworks:
Note: Identify the main legal frameworks in which these partnerships and collaborations can be established.
**Session 4: Programme management – translating ideas into actions; financing in the implementation of projects**

- Presentation
- Group activity: priorities/actions/challenges
- Discussion

Name: ____________________________  Country: ____________________

E-mail: ____________________________  Phone Number: ________________

**Discussion Topics**

**1 • Operational Plan:**
Note: Acknowledge the essential planning stages.

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**2 • Financial Model:**
Note: Identify the main challenges of the cash flow management of a national Initiative (Financial costs).

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**3 • Education Reference Design (Devices):**
Note: Acknowledge the importance of Education Reference Design (Devices) in the context of a successful national Initiative.

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4 • Operational Structures:
Note: Identify the essential features and correlate them with the operational plan and the financial model.

5 • Evaluation:
Note: Acknowledge the key elements, in order to know how to evaluate the implementation of a national initiative.

6 • Contract Management:
Note: Acknowledge the key elements to design a contract management process within the implementation of a national Initiative.